

රාජ්‍ය පරිපාලන, පළාත් සභා සහ පළාත් පාලන ආයතන

பொது நிர்வாக, மாகாண சபைகள் மற்றும் உள்ளூராட்சி அமைச்சு  
Ministry of Public Administration, Provincial Councils and Local Government

සේව්‍යේ කටයුතු අංශය  
உள்ளாட்டலுவலகப் பிரிவு  
Home Affairs Division

"නිල මැදුර", ඇල්විටිගල මාවත, කොළඹ 05  
"நில மெதுர்", எல்விதிகல மாவத்தை, கொழும்பு 05  
"Nila Madura", Elvitigala Mawatha, Colombo 05.

TP : +94 112 050 450  
Fax : +94 112 369 971  
Email: info@moha.gov.lk  
Web : www.moha.gov.lk

මගේ අංකය } HA/F/PRO/05/TONER/2025  
எனது இல }  
My No }

ඔබේ අංකය }  
உமது இல }  
Your No }

දිනය } 07.11.2025  
திகதி }  
Date }

The Manager,  
Ewis Peripherals (pvt) Ltd  
142, Yathama Building,  
Colombo 03.  
Dear Sir,

**Purchase of Toners**

It is pleased inform you that above offer is accepted and decided to purchase the following items.

No	Description	Qty	Unit Price Without VAT (Rs.)	VAT (Rs.)	Total Unit Price with VAT (Rs.)	Total Amount with VAT (Rs.)
1	Toner – Pantum TL 410	2	29,500.00	5,310.00	34,810.00	69,620.00

02. Please supply only the original toners, I kindly inform you that if the toners provided is found to be duplicated after the IT department check, we will return the toners and not taking quotations furthermore.


03. Please be good enough to supply this item as soon as possible.

04. Delivery to Home Affairs Division - Ministry of Public Administration, Provincial Councils & Local Government, Home Affairs Division. Nila Madura Building, Elvitigala Mawatha, Narahenpita, Colombo 05. (Stores 15th Floor, Finance Division 16th Floor)

Store Keeper - Lakmini Pathirana  
T.P. - 011-2050411

05. Please be informed that payment will only be made if toner of the specified standard has been supplied.

Yours faithfully,

  
K.W.A.S. Lakmali  
Accountant (Procurement) –Home Affairs Division  
Ministry Of Public Administration, Provincial Councils and Local Government.

Copy:-

01. Store Keeper

F.I.Pl.